What is the Location information?
Location information is a technical professional act that defines the planning and technical conditions for design, construction and performance of other operations in the area, which is determined on the basis of valid detailed planning documents.

Applying
An application can be obtained at the Information point center for the provision of services to citizens and on the website of the City of Bihac (www.bihac.org), and in addition it is necessary to submit:

− Project facility - Preliminary design
(Provided in the design office which must be a legal entity registered for performing design)
− A copy of the cadastral plan
(Must be obtained at the City administration - Department of geodetic and cadastral affairs)
− transcript of title deed
(Must be obtained at the City administration - Department of geodetic and cadastral affairs)
− QA Excerpt
(Provided in the land registry office of the Municipal Court in Bihac)
− approval for building or belief that the subject is not illegally built - if the applicant seeks extension or upgrade facility
(Must be obtained at the City Administration - Department of urban planning and construction)
− Proof of payment of administrative fees amounting to:
   − for housing, 150 hp
   − for residential and commercial buildings 200 KM
   − for collective housing 400 hp
   − for office buildings 250 KM
   − for petrol pumps 400 hp
   − production facilities 100 KM
   − for agricultural facilities 60KM
   − for the substation, base station and antenna tower 350 KM
   − for cable and overhead electrical and telephone wiring to 500 500 KM
   - For each additional meter of 0.20 KM
   − for plumbing drains, roads, bridges and other infrastructure facilities 300 KM
   − for auxiliary facilities 65 KM
   − weekend objects 180 hp
   − the exterior 65 KM
   − for billboards and prefabricated buildings kiosk type:
     • area of 12m² to 35 KM
     • area of over 12m² 65 KM
If the application is not supplemented within 15 days, will be deemed that the application has not been filed, and it shall be to bring conclusion to dismiss the client’s request.

Later obtained permits access to the development of urban-technical conditions.

Later, when it is determined that the application is complete:
Takes the view in the corresponding planning document, go out to the place, making the situation of the terrain, obtaining written observations, opinions, agreements, conditions or certificate of public companies and other relevant institutions

If there is no need for other actions, the competent authority shall issue the location information within 10 days. Signed location information is provided in the protocol and mailed to the applicant.

Appealable
Against the location information can not be appealed, nor can initiate an administrative dispute.

Location information is not permanent document
Location information applies to changes in force or adoption of a new detailed planning document, if its adoption is envisaged by the wider area. If the person concerned has not submitted a request for approval for construction within one year from the date of receipt of the location information, is obliged to ask for a written certificate from the competent authority that issued the planning information is not changed, before applying for approval for construction.

The application for a certificate of validity of location information
The application shall be accompanied by:
- The location information of the situation of the terrain
- Proof of payment of administrative fees in the amount of 10 KM

Note: Location information does not entitle of any construction.
What an investor needs to do if he wants to build the facility?

Insight into the spatial planning documents
The first and most important step that can be taken before submitting the request for an Urban Permit / lokacijeke information is to inquire into the Department of Planning, property-legal and geodetic activities such facilities may be built on a given plot, to make sure that the planned documents adopted by the relevant site.

The Department of Physical planning, property-legal and geodetic services has three internal organizational units:

- a) implementation of the procedure in the field of housing, management procedures and maintenance of common parts and amenities in the property-legal field.
- b) the exercise of administrative and professional supervision of legal entities, which entrusts City certain administrative and technical tasks under its responsibility.
- c) monitoring the implementation of the budget funds.

Location Information

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This will be an opportunity to ask questions and to be well informed in advance about the what kind of projects you can engage in legally. For example, if you want to build a gas station in a particular location, and land use plans allow only construction residential buildings, it is a crucial piece of information you need to know in advance.

Basic Process
There are three basic solutions which must be obtained in order to build a facility that would be possible to use it:

1) Urban, and location information
The Urban Permit and location information down planning and technical conditions. Only solution zoning approval, and location information does not give the right to build the applicant, but it should be within a specified period of validity of the urban permit, contact the authority with a request for the issuance of building permits, and in accordance with specified conditions.

2) Approval for construction (building permit).
Approval for construction was issued on the basis of the location information of the final Urban Permit and authorizes work to begin and is based on detailed plans and other documentation describing the structure, materials, construction techniques, the different phases of construction and the appropriate documentation that is listed as a requirement in the decision zoning approval. Construction and reconstruction of buildings and performing other interventions in the area can only be accessed on the basis of a valid construction permit, except in the cases referred to in Article 107 of the Physical Planning and Construction - revised text ("Off. Gazette of USC," no. 12 / 13), indicating the interventions for which authorization is not required for construction. The investor is obliged that after the construction of the building plants this authority with a request for technical acceptance of the building and the issuance of the use permit.

3) Permission for use (use permit)
Permission for use is issued on the basis of a building permit, brings with it when the procedure that the building carried out in accordance with urban planning and technical conditions, approved the project documentation in the process of issuing building permits, and after issuance, the investor is required to addressed this body requesting the ground of the building - the building and posting the competent court in the land knjige Odobrenje to use the act by which the building or part of a facility which represents a technical and technological and construction unit can be used.

Department of Physical planning, property-legal and geodetic services
Ul. Bosanska br. 4, tel.: 229-682